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STATE OF CALIFORNIA
NEW MOTOR VEHICLE BOARD

A G E N D A
GENERAL MEETING

Hyatt Grand Champions Resort
Gardenia AB Room
44-600 Indian Wells Lane
Indian Wells, California 92210
(760) 341-1000

April 26, 2002

Please note that Board action may be taken regarding any of the issues listed below. As such, if any person has an interest in any of these issues, you may want to attend.

1. **10:30 a.m. -- Meeting called to order.**
2. **Roll Call.**
3. **Approval of the Minutes from the March 12, 2002, General meeting.**
4. **Presentation of Resolution to Edward W. Bayuk, former Public member.**
5. **Board member education concerning the introduction of the California Motor Car Dealers Association incoming President - Board Development Committee.**
6. **Annual update concerning the Board's compliance with the 1996 Performance Audit conducted by Business, Transportation & Housing Agency, and the resultant Corrective Action Plan - Executive Committee.**
7. **Consideration of plans to remodel Hearing Room #1 and to add an audio system - Administration Committee.**
8. **Annual update on staff training programs implemented for support personnel, Staff Counsel, and Administrative Law Judges - Administration Committee.**

9. **Status report on the fee structure paid by litigants under the Board's revised transcript policy - Administration Committee.**
10. **Semi-annual update concerning the number of monthly hits to the Board's web site and where information is being sought - Administration Committee.**
11. **Consideration of accepting credit card payments for filing and other fees - Administration Committee.**
12. **Consideration of scheduling meetings and hearings at State of California buildings - Administration Committee.**
13. **Consideration of appointment of Cara O'Neill-Stewart, Staff Counsel, as a hearing officer for purposes of conducting Mandatory Settlement Conferences in protest proceedings (13 CCR § 590) - Administration Committee.**
14. **Status report concerning the Board's collection of the Arbitration Certification Programs' annual fee - Fiscal Committee.**
15. **Report concerning out-of-state travel plans for fiscal year 2002-03 - Fiscal Committee.**
16. **Status report on the cooperative review of the Board's statutes and regulations - Policy and Procedure Committee.**
17. **Report on updated Guidelines for Access to Public Records - Policy and Procedure Committee.**
18. **Lunch Break (12:30 p.m. to 1:30 p.m.)**
19. ***Consideration of New Motor Vehicle Board Dispute Resolution Guide for Administrative Law Judges and Others* which may be used in preparing orders, proposed decisions/rulings, case summaries, and the like - Policy and Procedure Committee.**
20. **Status report on those licensees who responded to the second questionnaire concerning whether they fall within the Board's jurisdiction for purposes of collecting the annual Board fee (13 CCR § 553) - Policy and Procedure Committee.**
21. **Annual report on the status of revisions to the Board's Case Management Procedures which did not require regulatory or statutory changes - Policy and Procedure Committee.**
22. **Consideration of nonsubstantive changes to the text of Section 565 of Title 13 of the California Code of Regulations (Request for Extension of Time;**

Temporary Ownership or Operation of a Dealership by a Manufacturer, Branch, or Distributor) which takes effect on May 4, 2002 - Policy and Procedure Committee.

23. **Discussion concerning pending Legislation - Policy and Procedure Committee.**
 - a. **Pending Legislation that impacts the Board.**
 - (1) Senate Bill 774.
 - (2) House of Representatives Bill 1296.
 - b. **Pending Legislation of general interest.**
 - (1) Senate Bill 91.
 - (2) Assembly Bill 2397.
24. **Selection of Board meeting dates for the last six-months of the year.**
25. **Executive Director's Report.**
 - a. Administrative Matters.
 - b. Status of Protests.
 - c. Status of Petitions.
 - d. Status of Appeals.
 - e. Judicial Review.
 - f. Notices Filed Pursuant to Vehicle Code Sections 3060 and 3062.
 - g. Other.
26. **Adjournment.**